

Solon-Centerville Fire Department
Combined Board Meeting

Thursday, September 25, 2007, 7:00 P.M.
Cedar Fire Department Meeting Room
8907 Railroad Ave., Cedar, MI 49621

MINUTES

1. Call to Order

2. Pledge of Allegiance

Carl Williams opened the meeting at 7:00 P.M. with the recitation of the Pledge of Allegiance.

Officers Present : Leonard Kelenski, Carl Williams, Joan Gauthier, George Rosinski, Robert Dezelski, Shirley Mikowski, Trina Pleva, Richard Pleva and Joe Czerniak .

Officers Absent: James Balesh

Guests Present: Al Rosinski, Dan Petroskey, Herb Sudemann, Shaun Beady, Tim Johnson, Barry Mazurek and Mark Galla

3. Approval of Agenda

Motion by Joan Gauthier and supported by George Rosinski to approve agenda as amended with the omission of 5. Treasurer's Report. Motion carried 9-0.

4. Approval of Minutes

Leonard Kelenske asked if a contract for the full time employees has been prepared. Shirley Mikowski will contact MTA for a sample contract. Leonard also questioned the minutes of date because there was no mention of the benefits that the full time employees will receive. Shirley will review the tapes and include in the minutes if it was mentioned at the last meetings.

Motion by Joan Gauthier and supported by Robert Dezelski to accept the August 21, 2007 and the August 23, 2007 meeting minutes as presented subject to the information on the benefit package be included. Motion carried 9-0.

6. Correspondence

There was none.

7. Unfinished Business

A. Adopt the Ordinance to Establish Board Authority

Motion by Shirley Mikowski and supported by Trina Pleva to adopt the Ordinance Establishing Fire Department Structure and EMS Services Responsibilities and Accountability. Motion carried 9-0. Ordinance is dully adopted.

B. Flow Chart/Chain of Command

Robert Dezelski questioned the full time employees falling under the Fire Chief. The change made is the full time employees will still report to the Fire Chief for the day to day operations and report to the EMS Captain for the EMS operations. Motion by Robert Dezelski and supported by Trina Pleva to adopt the Flow Chart/Chain of Command as amended. Motion carried 9-0.

C. Position Descriptions

The Position Descriptions for Fire Chief, Assistant Fire Chief, Captains, Lieutenants, Training Officer, Health Safety Officer, Firefighter and EMT/Firefighter were reviewed and revised. Al Rosinski has the descriptions on disk and will make the changes. The revised descriptions will be given to the Board members at the next meeting.

D. Gloves

The gloves have all been handed out to the members.

E. Charter Communications

The wireless high speed internet service through the county will cost approximately \$40.00 per month. They are anticipating the county service to be available by July 2008. Charter Communications is waiving the regular \$500.00 installation fee. The cost will be \$99.00 to install and \$49.99 per month with a one year contract. Motion by Robert Dezelski and supported by Shirley Mikowski to get Charter Communication internet service for the Fire Department with a one year contract. Leonard Kelenski opposed. Motion carried 8-1.

F. Key Card System

Al Rosinski presented information about a lock system that can be programmed for individual user codes and will grow with the needs of the department. This has been tabled until the next meeting when there is a complete pricing.

G. Establishment of Townships

Solon Township was established in 1871 and Centerville Township was established in 1856. Al Rosinski has forwarded this information to the Ambulance Inspector that was required to complete the inspection.

H. Uniforms/Winter Jackets/Apparel

Motion by Robert Dezelski to spend up to \$1,200.00 from the Hanni-Morenz Fund for uniforms for the full time EMT/Firefighters was amended

Motion by Robert Dezelski and supported by George Rosinski to purchase five pair of pants, five polo shirts, two sweat shirts, one jacket and one work coverall for each full time EMT/Firefighter and three jumpsuits for on-call EMS. The money will come from the Hanni Morenz Fund. Motion carried 9-0.

8. New Business

There was no new business.

9. Citizens Comments

Mark Galla informed the Board that the new deadline for electronic documentation into the State of Michigan is July 2008 for ALS and BLS agencies.

Al Rosinski reported to the Board the following:

- o Herb Sudemann will begin attending EMT class and is asking for some reimbursement for the gas for his vehicle. This will be tabled until the Board receives input from the fire department members.
- o Shaun Beady finished his testing for firefighting and is waiting for his certification.
- o Chris Mikowski and Jeff Mikowski will be taking driver training with a cost of \$75.00 per member.
- o Physicals are complete and there are five members that have to see their family doctor.

- Aerial Truck 831 had an oil leak in the transmission that has been repaired.

10. Announcements

The next joint Fire Board meeting is scheduled for Tuesday, October 30, 2007 at 7:00 P.M.

11. Adjournment

Motion by George Rosinski and supported by Robert Dezelski to adjourn meeting. Motion carried.

Meeting adjourned at 9:09 P.M.

Respectfully submitted:

Shirley Mikowski/ Clerk

Note: Shirley Mikowski reviewed the tapes for the meetings on August 21, 2007 and August 23, 2007. The August 21, 2007 meeting revealed that when the Board was in a discussion of Shaun Beady's wages it was also mentioned that he will receive the benefits offered to Tim Johnson. There will be no medical insurance at this time. One week (five days) paid vacation the first year to accumulate one day a year thereafter during the next five years. Personal/sick time will be ½ day per month or six days a year (to be used annually). There will be six paid holidays. They will be salaried employees not hourly with four hours a day of on-call to be included. The August 21, 2007 meeting minutes will also be amended with this information.