

Solon-Centerville Fire Department Board Meeting Minutes
June 27, 2006

Present: Leonard Kelenske, Carl Williams, Joan Gauthier, George Rosinski, Robert Dezelski, Shirley Mikowski, Richard Pleva, Joe Czerniak, Al Rosinski, Steve Ward, Kim Kozacek, Dan Petroskey and Paul Olson.

Absent were Trina Pleva and Jim Balesh.

Leonard Kelenske opened the meeting at 7:00 P.M. with the recitation of the Pledge of Allegiance.

The agenda was reviewed with no additions or deletions.

Minutes were reviewed from the March 14, 2006 meeting. Motion by Carl Williams and supported by Joan Gauthier to accept the meeting minutes as presented. Motion carried.

The following Treasurers report was reviewed: Chase Checking \$10,589.36, Chase Fire Operating (General) \$13,377.14, Chase Fire Operating (Gov't Oper) \$98,038.01, Chase MM/Savings (Gov't Oper) \$3,211.68, Chase Escrow-Memorial Fund \$2,874.26, Chase Escrow-Memorial Fund CD \$8,000.00, Equipment Replacement \$5,065.89, CD's \$22,310.69, NWS MM/Checking-Savings \$5,493.03, Hanni Morenz (NWS) \$26,966.45, Hanni Morenz (5th/3rd) \$82,457.81 for a total of \$278,384.32.

Robert Dezelski asked if Centerville Township will also contribute \$20,000.00 to the Equipment Replacement Fund to match Solon Township's contribution. It was indicated that this was added to the Solon Township Budget only. Joan Gauthier will transfer \$3,500.00 from the Equipment Replacement Fund for the newly purchased tanker from Leland. The Chase Governmental Operating is newly opened. Funds were transferred from the General Operating. The Treasurers report was accepted as presented.

Paul Olson from Municipal Underwriters reviewed the current policies and coverage for the Fire Department for 2006-2007. The cost for the package plan for 2006-2007 is \$19,018.00.

Dale Gauthier purchased the three tires for \$300.00.

The exit lights have been installed. Al Rosinski suggested installing more, because there are still a few dark spots. The building is ready for final inspection.

Al Rosinski/Fire Chief found a used generator that has 600 hours for \$5,000.00. It will cost approximately \$7,500.00 to include hook-up. A new one would cost approximately \$18,000.00. Dale Pleva has not been able to inspect the used generator since he has been out of town.

Motion by Carl Williams and supported by George Rosinski to have the generator inspected by Dale Pleva or the man from Pioneer and if it meets all specifications the Fire

Chief is authorized to purchase the generator and the Clerk and Treasurer have been approved to disburse a check for the purchase amount. 7 “yeas” and Dezelski “nay” Motion carried.

Al Rosinski/Fire Chief gave a report on the Grant money, The FEMA Grant of \$77,180.00, paid \$31,000.00 for the compressor, \$43,837.20 for Air Paks. The balance of \$2,342.80 may be used for different size masks which would cost \$185.00 per mask. The Grant Manager makes the final decision for the remainder of the grant money. Al asked the Board if he should apply for a grant to purchase a new tanker. There are additional grants he will be applying for.

Al Rosinski/Fire Chief will advertise the old tanker in the Record Eagle for sealed bids. Would like to have this settled no later than July 15, 2006.

We never received a bill for the truck tires. Check # 5985 that was issued to Grand Traverse Tire and Wheel Inc. in the amount of \$2,067.12 will be voided. A new check will be cut when a bill has been received for the amount owed.

The fire contracts with Kasson and Cleveland Townships do not have anything about hazardous spills. Motion by Shirley Mikowski and supported by Joan Gauthier to have the Solon Township attorney prepare an addendum to the Cleveland and Kasson Township fire contract to include hazardous spills. Motion carried.

The officers presented position descriptions and new hire policy. Kim Kozacek has revised the table of contents in the policy manual. The flow chart is determined by the Board. The adoption of the policy manual has been tabled until the Board can review the revisions.

Albin Rosinski/Fire Chief will prepare the meeting agenda and have them distributed at least three days before the meeting.

New Business:

Air Paks were tested and recertified on June 7, 2006.

There were 23 physicals done on May 5, 2006

Seven Knox Box systems have been installed in the county. Each system requires a pin number. The individual pin numbers given out will work with all systems.

A new combination lock was installed and all other locks in the Fire Department were re-keyed by Larry Holman because there were too many keys out.

The lower ISO rating may decrease the insurance policy by \$100.00

Motion by Carl Williams and supported by Robert Dezelski to hire Tobin and Company for the Solon-Centerville Fire Department audit for \$1,825.00 plus pay any additional cost for the implementation of GAS B Statement No.34.

Motion carried.

Shirley Mikowski/Clerk suggested that an up to date budget report be presented at each meeting.

The Board members will be required to take an Incident Management System (IMS) class pertaining to disaster

A letter of complaint was sent to the Fire Chief and it was decided by the Board that a letter of complaint not signed will not be acted on.

Shirley Mikowski/Clerk will send a letter canceling the rug contract with Cinta Corporation. The last payment will be included with it.

Leonard Kelenske questioned why the Board did not receive an incident report or if one had been filled out when a truck ran out of gas in Benzie County on March 23, 2006. Steve Ward explained that the truck just came back from the repair shop and the gas gauge was not checked. There was no incident report filed. Incident reports need to be filed and reported to the board.

Motion by Carl Williams and supported by Robert Dezelski to adjourn meeting.
Motion carried.

Meeting adjourned at 8:54 P.M.

Respectfully submitted:

Shirley Mikowski/Solon Township Clerk