

Solon-Centerville Fire Department
Combined Board Meeting

Thursday, August 23, 2007, 7:00 P.M.
Cedar Fire Department Meeting Room
8907 Railroad Ave., Cedar, MI 49621

MINUTES

1. Call to Order

2. Pledge of Allegiance

Carl Williams opened the meeting at 7:00 P.M. with the recitation of the Pledge of Allegiance.

Officers Present : Leonard Kelenski, Carl Williams, Joan Gauthier, George Rosinski, Robert Dezelski, Shirley Mikowski, Trina Pleva and Joe Czerniak .

Officers Absent: Richard Pleva and James Balesh

Guests Present: Al Rosinski, Barry Mazurek, Dan Petroskey, Brian Dezelski, Herb Sudemann, Shaun Beady and Steve Hooper.

3. Approval of Agenda

The agenda was carried over from the meeting held on Tuesday, August 21, 2007.

7. Unfinished Business

A. Full Time EMT/Firefighter

Tim Johnson and Steve Hooper have both agreed to accept the offer of \$27,040 for the 90 day probationary period and \$31,200 after that. The Board discussed at great length the prospective candidates and reviewed their references and qualifications.

Motion by Trina Pleva and supported by Shirley Mikowski to hire Tim Johnson as the full time EMT/Firefighter. On a roll call vote: Dezelski-nay, Czerniak-nay, Rosinski-nay, Kelenski-nay, Williams-nay, Mikowski-yea, Gauthier-yea and Pleva-yea. 3"yeas" and 5"nays" Motion failed.

Trina Pleva asked to further discuss the reasons behind why some of the Board members did not wish to hire Mr. Johnson. Some of the Board members felt that we should hire Mr. Hooper because he is a local person, some one that knows the area and lives close to the station. Some of the Board members also felt that Mr. Johnson is only using this department to be later hired in Traverse City. There was a lot of controversy with some of the Board members in regards to the phone conversation with Mr. Johnson right after the last meeting. Mr. Johnson was driving home to Pinckney when he received the call asking him if he would accept the \$27,040 and \$31,200 and his reply was that he had to have \$34,000 and the next day called back and said he would take the \$27,040 and \$31,200.

Motion by Robert Dezelski and supported by Joe Czerniak to hire Steve Hooper as the full time EMT/Firefighter. On a roll call vote: Dezelski-yea, Czerniak-yea, Rosinski-yea, Kelenski-yea, Williams-nay, Mikowski-nay, Gauthier-nay, and Pleva-nay. 4"yeas" and 4 "nays" Motion failed.

The Fire Department members present were asked to give their recommendation of the best choice for the job. They felt that Mr. Johnson is highly qualified for the job and his past experience will be a great addition to the department.

Motion by Shirley Mikowski and supported by Joan Gauthier to hire Tim Johnson as the full time EMT/Firefighter. On a roll call vote: Pleva-yea, Gauthier-yea, Mikowski-Yea, Williams-yea, Kelenski-nay, Rosinski-yea, Czerniak-nay, and Dezelski-nay. 5"yeas" and 3"nays" Motion carried.

Mr. Johnson was called and he accepted the position. His first day of work will be on Monday, September 10, 2007.

B. Ordinance to Establish Board Authority

Establishing Fire Department Structure and EMS Services Responsibilities and Accountability

Section 11: Disciplinary Procedure

Formal Charge Procedure

1. Any member of the Fire Department can be suspended for cause by an officer at any time and charges must be submitted by the officer in writing, and referred to the Chief or his/her designee of the Fire Department within twenty four (24) hours, or the charges are automatically dropped. All charges must be acted upon by the Chief or his/her designee of the Department within five (5) working days.

2. The Chief of the Department may dismiss or suspend any member for cause, after apprising the member of the action to be taken and reasons therefore. Upon dismissal or suspension, a member shall have the right to appeal said action by submitting a written appeal to the Fire Chief, outlining the reasons why said member feels aggrieved by the action taken. The Chief of the Department shall call a meeting of an Appeal Board, which shall consist of the three most senior officers, not to include the Fire Chief, of the Fire Department when required. The Appeal Board may confirm, reduce or reverse the action of the Chief. The decision of the Appeal Board shall be binding on all parties.

3. A formal complaint against the Fire Chief will be submitted in writing to the Assistant Fire Chief and the Assistant Fire Chief will notify the Supervisors within 24 hours. The complaint will be handled in house first and if it can not be resolved in house than it will be submitted to the Fire Board.

Section 12: Compensation

Compensation to Firefighters and EMT's/MFR's shall be in such amounts as may be determined from time to time by the Township Boards. The department shall keep accurate records that indicate the amount of compensable time served by all personnel. The time records shall be submitted monthly to the Fire Board Clerk for payment, and all such time slips shall be signed by each firefighter and/or EMS member or his/her designee along with the Fire Chief or his/her designee. All time slips must be signed by the third of each month to receive compensation for that month or will be carried over to the following month or until signed.

Section 4: Basic Organizational Structure

With the advice and assistance of the Chief, Officers, Firefighters, EMS, the Township Boards shall develop and approve job descriptions ~~for each of these positions. The Township Boards, with the advice of the Fire Chief,~~ and shall fill these positions. Officers, Firefighters, EMT's, MFR's shall be selected based on experience, training, and qualifications, and who would, at the Township Boards discretion; best

perform the duties associated with providing fire protection and EMS Services to the Citizens of Solon and Centerville Townships and areas of Kasson and Cleveland Townships under contract.

C. Flow Chart/Chain of Command

The Board reviewed the flow chart and made some changes. Government Agencies will be crossed off. Al Rosinski will print up the chart and have it ready for the next meeting.

D. Position Descriptions

The Board asked to receive copies of the position descriptions before the next meeting so they can review them.

E. Gloves

Twenty pair of gloves were ordered. Each member will also receive a pair of wild fire gloves. There is no regulation for wild fire gloves.

The seven sets of turn-out gear have arrived.

F. Charter Communications

This is tabled for now.

G. Key Card System

The key card system has been tabled until there is more information gathered and given to the Board members.

The fire department members are in need of T-shirts, sweatshirts and winter jackets. The stand-by members would like to have a couple of jumpsuits (like North Flights) in the ambulance. The Hanni-Morenz or Memorial Fund could possibly pay for them. Shaun Beady will get pricing for EMS pants.

The next joint Fire Board meeting is scheduled for Tuesday, September 25, 2007 at 7:00 P.M. We will continue to have joint Fire Board meetings on the last Tuesday of the month.

8. New Business

There was no new business.

9. Citizens Comments

There were no citizen's comments.

10. Announcements

There were no announcements.

11. Adjournment

Motion by Robert Dezelski and supported by Trina Pleva to adjourn meeting. Motion carried.

Meeting adjourned at 9:05 P.M.

Respectfully submitted:

Shirley Mikowski/ Clerk